

Non-Member Process

- **Once Non-Member receives text invitation from a member:**
 1. Download eKEY app
 2. Accept Terms & Conditions
 3. Fill out Registration
 4. Enter eKEY authorization code

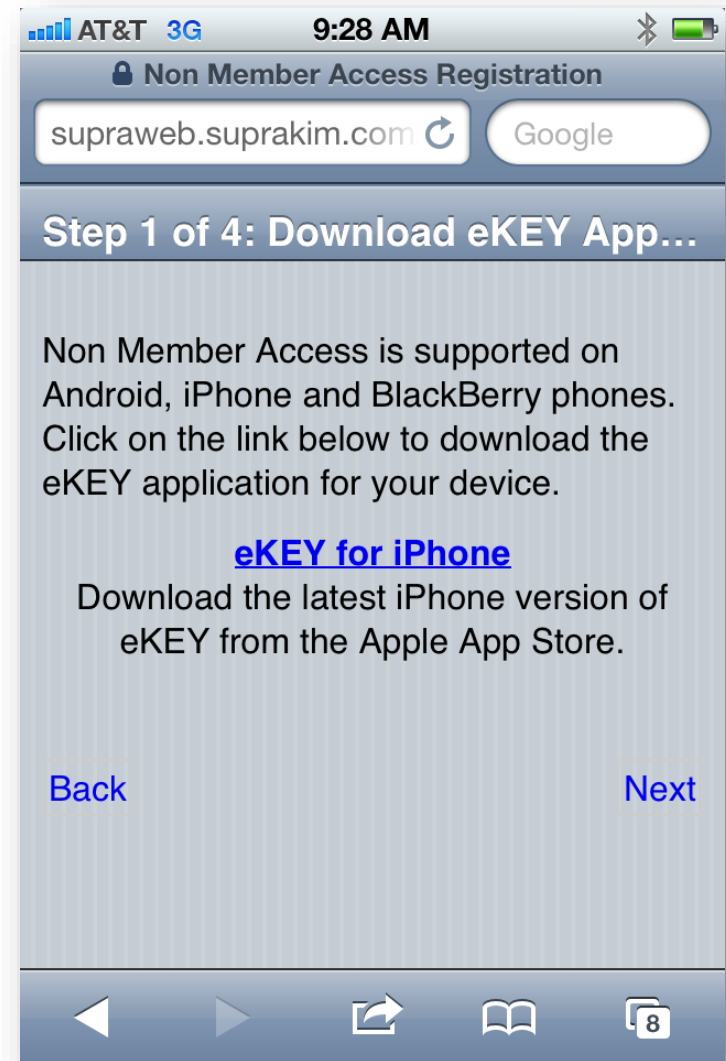
Non-Member Process

- Non-Member initially receives text with invitation to register for Non-Member Access
- Will also receive text each time access to a keybox is granted
- Click on link to get started



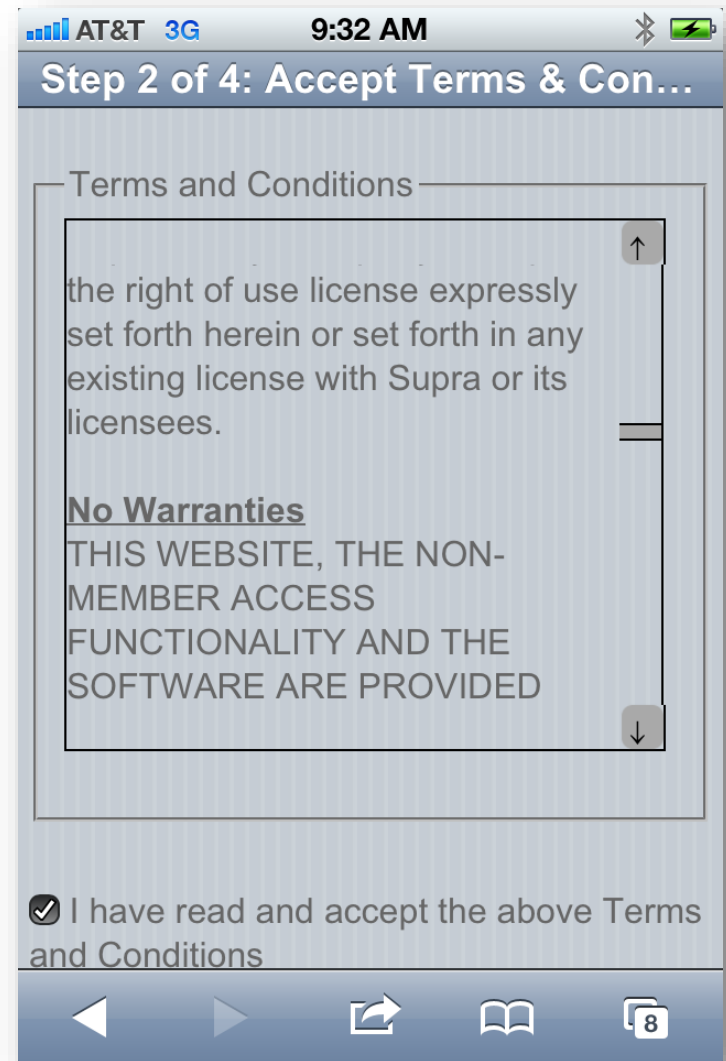
Non-Member Process

- Download application



Non-Member Process

- Accept Terms & Conditions



Non-Member Process

Fill out Account Information

- + Choose 4-digit PIN
- + Enter Industry ID
- + Select Industry role
- + Company info

AT&T 3G 9:33 AM

Step 3 of 4: Provide Account Inf...

We need the following information to create your account.
[Why is this information required?](#)

Account Details

Inviting Member:

Mobile Number: *

Email Address: *

PIN Code: *
(Select a 4 digit numeric PIN)

First Name: *

Last Name: *

Industry ID: *

Industry Role:

Other:

Navigation icons: back, forward, refresh, home, app store

AT&T 3G 9:34 AM

Notes:

Company Information

Name: *

Address1:

Address2:

City:

State:

Country:

Postal Code:

Phone: *

Back Next

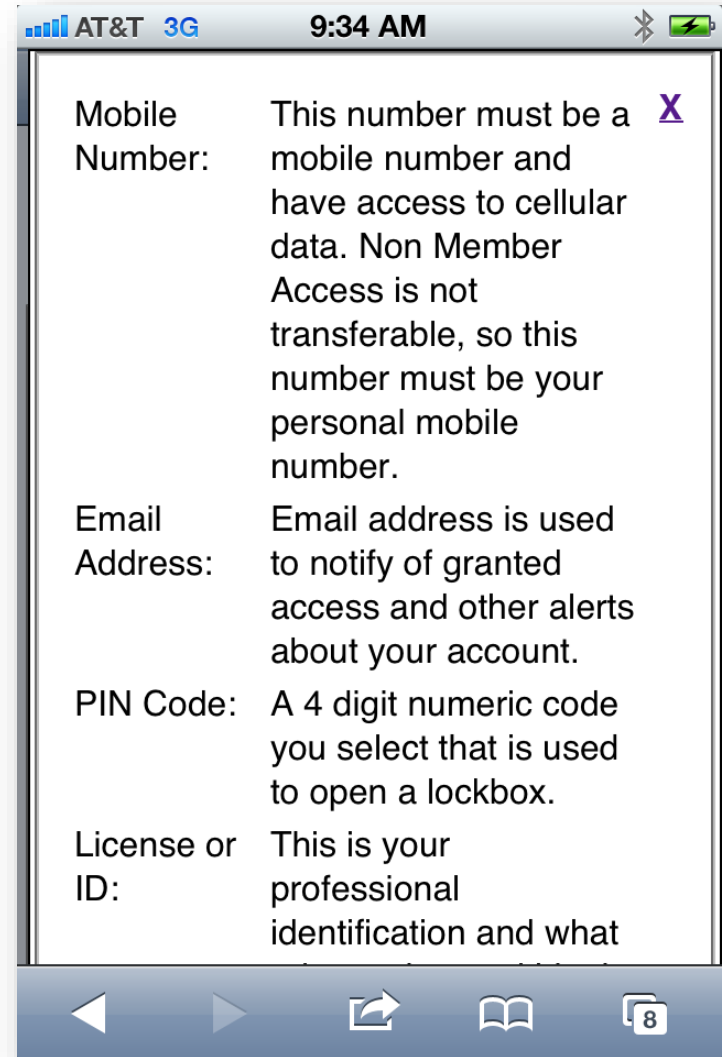
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Navigation icons: back, forward, refresh, home, app store

Non-Member Process

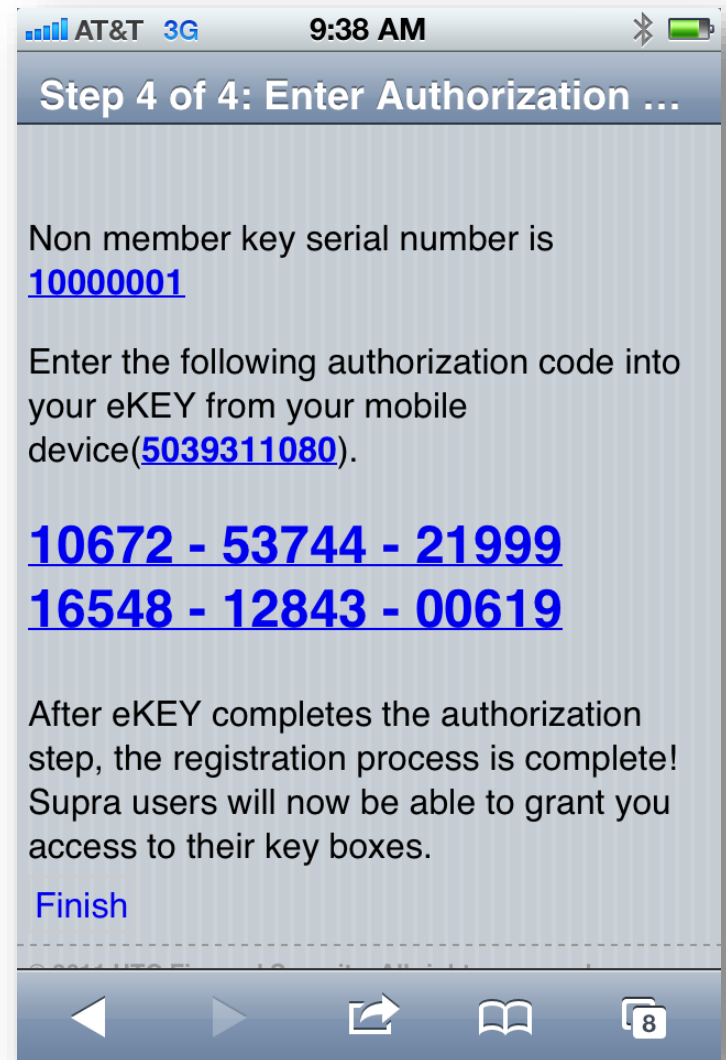
- **Help information**

- + Click on [Why is this information required?](#)



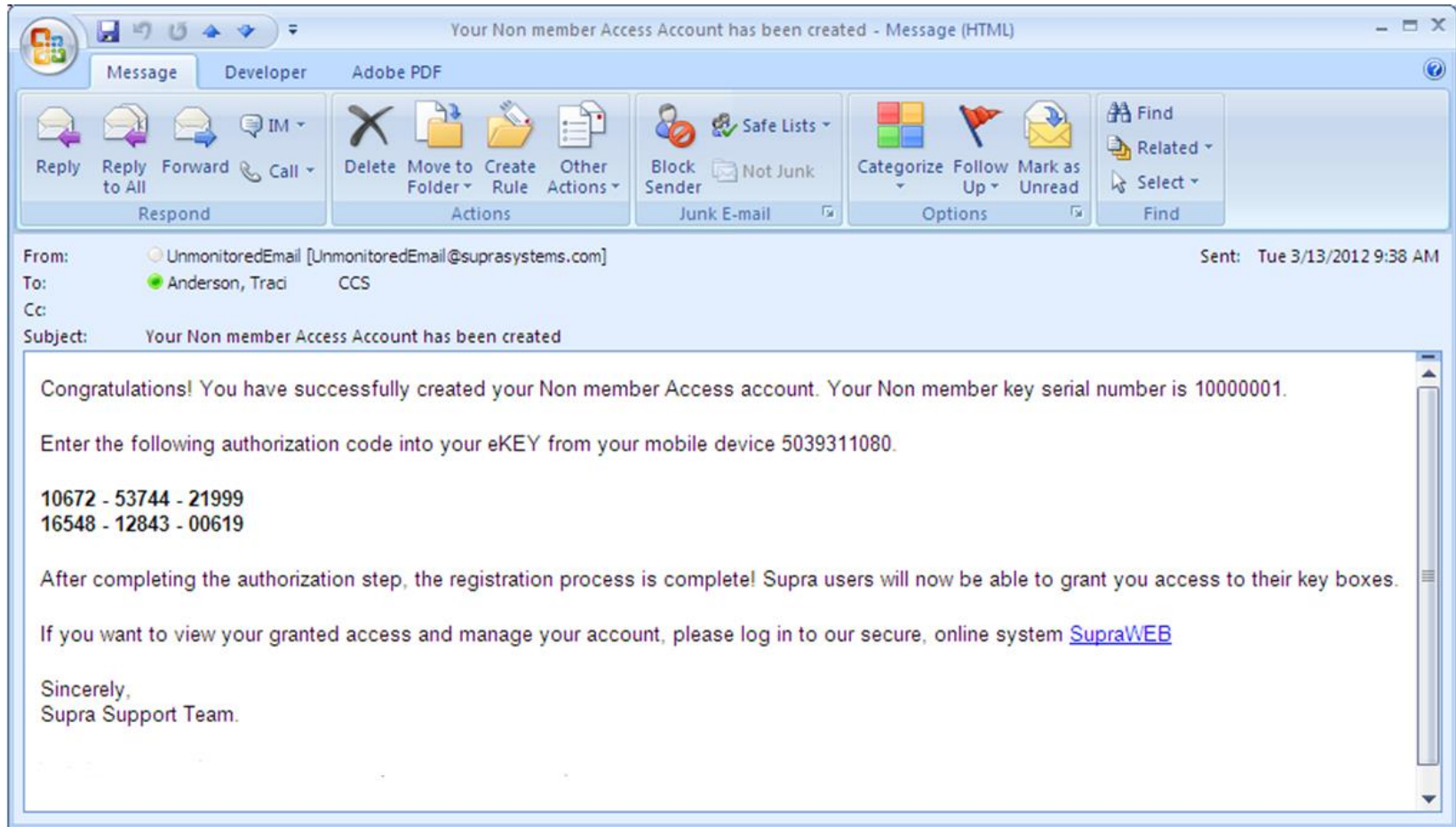
Non-Member Process

- **Enter authorization code**
 - + Activate eKEY app
 - + Authorization code also sent to non-member in an email and text



Non-Member SupraWEB

- **SupraWEB access via email**



The screenshot shows an email client window with the title "Your Non member Access Account has been created - Message (HTML)". The interface includes a menu bar with "Message", "Developer", and "Adobe PDF". Below the menu bar is a toolbar with various icons for actions like Reply, Forward, Delete, Move to Folder, Create Rule, Other Actions, Block Sender, Not Junk, Categorize, Follow Up, Mark as Unread, Find, Related, and Select. The email content is as follows:

From: UnmonitoredEmail [UnmonitoredEmail@suprasystems.com] Sent: Tue 3/13/2012 9:38 AM
To: Anderson, Traci CCS
Cc:
Subject: Your Non member Access Account has been created

Congratulations! You have successfully created your Non member Access account. Your Non member key serial number is 10000001.

Enter the following authorization code into your eKEY from your mobile device 5039311080.

10672 - 53744 - 21999
16548 - 12843 - 00619

After completing the authorization step, the registration process is complete! Supra users will now be able to grant you access to their key boxes.

If you want to view your granted access and manage your account, please log in to our secure, online system [SupraWEB](#)

Sincerely,
Supra Support Team.

Non-Member Process

- **eKEY App**
 - + Scaled down version of member eKEY app






Non-Member SupraWEB

- **Granted Access tab**
- **Access History**

Non-Member SupraWEB

- Log in with Key serial # and PIN



Welcome to SupraWEB Non Member Access!

Please enter your key serial number and PIN.
(Your key serial number can be found in the eKEY application by selecting About.)

Key Serial Number:

PIN:

Non-Member SupraWEB

- **Granted Access tab**
- **Access History**
- **Account Settings**

The screenshot displays the SupraWEB Management Website interface. At the top right, the user is identified as Traci Anderson with options to Log Out. The Supra logo (A UTC Fire & Security Company) is on the top left. Below the logo are three tabs: GRANTED ACCESS, ACCESS HISTORY, and ACCOUNT SETTINGS. A QUICK LINKS sidebar on the left includes links for Authorization Code, Change PIN, and NMA User Guide. The main content area shows the 'Granted Access' tab with a table of access records. The table has columns for Keybox Serial#, Start Access Time, End Access Time, Status, and Action. One record is shown for serial number 30052138, active from 3/13/2012 1:00:00 AM to 3/16/2012 1:00:00 AM. Below the table is a pagination control showing 1/1 records and a 'Records Per Page' dropdown set to 10.

Traci Anderson [Log Out]

Supra
A UTC Fire & Security Company

SupraWEB
Management Website

GRANTED ACCESS ACCESS HISTORY ACCOUNT SETTINGS

QUICK LINKS

- › Authorization Code
- › Change PIN
- › NMA User Guide

Granted Access

Keybox Serial#	Start Access Time	End Access Time	Status	Action
30052138	3/13/2012 1:00:00 AM	3/16/2012 1:00:00 AM	Active	

1/1 Records Per Page: 10